

Supplementary Information Form

Manor Church of England Academy

Supplementary Information Form – 2020/21 Admissions

Please note that this it is only necessary to complete this form where you are applying for priority under oversubscription criteria 2, 3 and 6 in the School's admissions policy.

Name of Child:	
Date of Birth:	
Address:	

Please indicate all relevant criteria that apply to your application and complete the relevant information:

Children satisfying the requirements for a Foundation Place (up to 121 remaining places)

Up to 121 places will be available for those applicants satisfying the requirements for a Foundation Place. The actual number of places offered under this criterion will be determined by the number of applicants eligible for a Foundation Place. If all Foundation Places are not allocated, the remainder will become available for other applicants.

To be eligible under this criterion, the applicant must be able to demonstrate the required frequency of worship by the child or at least one parent/carer. The minimum level of worship will be attendance an average of at least twice a month for at least two years immediately prior to the date of application. The worship must be at a regular public service at a Christian place of worship. A Christian place of worship is defined as a Church which is in full membership of Churches Together in Britain and Ireland. For up to date information on membership of Churches Together In Britain and Ireland, please visit their website at www.ctvi.org.uk.

In the event that there are more eligible applicants satisfying the minimum requirements for a Foundation Place than there are within the 121 place allocation, priority will be given as follows:

Criteria 2.1.A of the 2020/21 Admissions Policy - Applicants who are "very regular worshippers"

Applicants who demonstrate that the child or at least one parent/carer has attended worship at a regular public service at a Christian place of worship an average of at least once a week for at least two years immediately prior to the date of application ("very regular worshippers") will get priority over others satisfying the minimum worship requirement. "Very regular worshippers" will be given priority in the following order:

Very regular worshippers who live within the Priority Area

The Priority Area for the school consists of the catchment areas of

- (1) Rufforth Primary, (2) Poppleton Ousebank Primary, (3) St Mary's VC CE Primary School, Askham Richard, (4) Skelton Primary (5) Carr Junior Primary (6) Copmanthorpe Primary and is shown at Appendix 1.

Criteria 2.1.B of the 2020/21 Admissions Policy: Other very regular worshippers who live outside the Priority Area

Applicants who are "regular worshippers"

Applicants who demonstrate that the child or at least one parent/carer has attended worship at a regular public service at a Christian place of worship an average of at least twice a month for at least two years immediately prior to the date of application ("regular worshippers") will be given priority in the following order:

Criteria 2.2.A of the 2020/21 Admissions Policy: Regular worshippers who live within the Priority Area

The Priority Area for the school consists of the catchment areas of (1) Rufforth Primary, (2) Poppleton Ousebank Primary, (3) St Mary's VC CE Primary School, Askham Richard, (4) Skelton Primary and (5) Carr Junior Primary (6) Copmanthorpe Primary and is shown at Appendix 1.

Criteria 2.2.B of the 2020/21 Admissions Policy - Other Regular worshippers who live outside the Priority Area.

Other World Faiths Up to 5 Foundation places will be given to children of active worshipping families of other major world faiths (Buddhism, Hinduism, Islam, Judaism and Sikhism) whose applications are supported by an appropriate reference.

Criteria 3 of the 2020/21 Admissions Policy – Children of staff employed at the school

Up to 6 places will be available for children of members of school staff. If all 6 places are not allocated, the remainder will become available for applicants in accordance with the criteria below. A member of staff must be employed by the academy trust and must have been employed to work at the academy for two or more years prior to the date of application. This includes both teaching and support staff.

Criteria 4 of the 2020/21 Admissions Policy – Children attending Hope Learning Trust Primary Schools (who live outside the school's Priority Area)

Up to 20 places will be allocated by ballot to children who live outside the school's Priority Area and who attend the following named feeder primary schools at the time of admission: Poppleton Ousebank, Forest of Galtres, and Burton Green.

The Priority Area for the school consists of the catchment areas of (1) Rufforth Primary (2) Poppleton Ousebank Primary (3) St Mary's VC CE Primary School, Askham Richard (4) Skelton Primary and (5) Carr Junior Primary (6) Copmanthorpe Primary and is shown at Appendix 1.

No applicants living within this Priority Area will be eligible under this criterion. The ballot will be supervised by someone independent of the academy and the Hope Learning Trust.

Criterion	Please tick	Additional Information Required
2.1.A Foundation Place: Very regular worshipper living within the Priority Area		Please note that additional information is required as set out in section 2.1.A above and that a signature is required from your minister of religion.*
2.1.B Foundation place: Other very regular worshippers		Please note that additional information is required as set out in section 2.1.B above and that a signature is required from your minister of religion.*
2.2.A Foundation place: Regular worshippers living within the Priority Area		Please note that additional information is required as set out in section 2.2.A above and that a signature is required from your minister of religion.*
2.2.B Foundation place: Other regular worshippers		Please note that additional information is required as set out in section 2.2.B above and that a signature is required from your minister of religion.*
Other world faiths		
3 Children of staff employed at the school		Name of member of staff _____
4 Children attending Poppleton Ousebank, Forest of Galtres and Burton Green Primary Schools (who live outside the school's Priority Area)		is required as set out in section above and that a signature is required from your headteacher.*
*You should make sure you allow the time to get the necessary information/signature prior to the deadline for return of the form.		

Name of person filling in the form (parent/carer):	
Relationship with child:	
Contact details:	
Signature:	

Please return this Supplementary Information Form to the school Manor CE Academy by 31 October 2019

Confirmation of regular attendance at worship

For completion by your minister of religion

I hereby confirm that:

- (1) The aforementioned child or at least one parent/carer of the aforementioned child has attended worship at a regular public service (please tick):
- On average at least once a week for at least two years immediately prior to the date of application.
 - On average at least twice a month for at least two years immediately prior to the date of application.
- (2) That worship has taken place at a Christian Church, being a Church with full membership of Churches Together in Britain and Ireland.⁵

Name and address of place of worship attended:

Name	
Signature:	
Position: (e.g. Vicar/Pastor/Minister/Priest)	
Correspondence address:	
Telephone number:	

**In the event that you have attended worship at different Churches during the relevant period e.g. as you have moved areas, but taken together the attendance at worship at these Churches would be sufficient to qualify for a Foundation place, please ask your Minister of Religion for each Church to complete this form specifying the relevant periods of attendance and frequency.*

Confirmation of attendance at feeder school

For completion by your headteacher

I hereby confirm that the aforementioned child attends the following school (please tick):

<p><i>Poppleton Ousebank, Primary School</i></p> <p><i>Forest of Galtres Primary School</i></p> <p><i>Burton Green Primary School</i></p>

Name of headteacher:	
Headteacher signature:	

⁵ For up to date information access on membership of Churches Together In Britain and Ireland, please visit their website at www.ctvi.org.uk.