



Early Career Teacher: Formal Assessment (terms 3 and 6)

Induction Tutors should use this form to complete **formal assessments** of Early Career Teachers (ECTs) during Term 3, or at the end Term 6 of their statutory induction.

- This form is for the member of staff assigned as the Induction Tutor for an ECT to complete, as well as the ECT, and the Headteacher.
- A summary of the evidence considered in reviewing the ECT's progress and how it supports the assessment is sufficient. There is no need to reproduce all the evidence in detail. The appropriate body may request to see copies of relevant evidence, if required.
- A copy of the completed report should be sent to the appropriate body (email: ects@york.gov.uk) shortly after the assessment, within 10 working days if this is the final assessment.

City of York ECT Appropriate Body, Quality and Improvement

City of York Council, West Offices, Station Rise, York, YO1 6GA

Telephone: 01904 553025 | Email: ects@york.gov.uk | Web: www.york.gov.uk/ECT

Personal and induction details

1. Full name of Early Career Teacher (ECT):

2. ECT Teacher Reference Number (TRN):

3. ECT date of birth (DD/MM/YYYY):

4. School/Academy name:

5. Induction Tutor name:

6. Mentor name:

7. Assessment period start date:

8. Assessment period end date:

9. Is the ECT full-time or part-time?

Give the full time equivalent (FTE) if part time (PT):

10. Days absent in this assessment period:

11. Name of appropriate body receiving this report:

Assessment period details

1. Which period of the ECT's induction does this formal assessment cover? (Select one)

- End of first formal assessment period (Term 3)
- End of second or formal (final) assessment period (Term 6)
- Interim assessment; the ECT is due to complete induction at another establishment*

*If the ECT is due to complete induction at another establishment, please provide the leaving date (if known), and details of the establishment where the ECT will continue induction:

2. If this is a final assessment, how many days has the induction period been reduced by (if any)? Any reductions to the induction period require prior agreement with the appropriate body.

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3. Based on the teacher's performance against the Teachers' Standards within the assessment period, which **one** of the following statements is applicable?

- The above named teacher's performance indicates that they are making satisfactory progress against the Teachers' Standards within the induction period.
- This is the above named teacher's final assessment period and their performance indicates that they have successfully met the Teachers' Standards within the induction period.
- The above named teacher's performance indicates that they are not making satisfactory progress against the Teachers' Standards for the satisfactory completion of the induction period.

4. **Briefly describe** how any evidence demonstrates progress made towards meeting the Teachers' Standards. Do not reproduce evidence in full. The Teachers' Standards are available here:

<https://www.gov.uk/government/publications/teachers-standards>

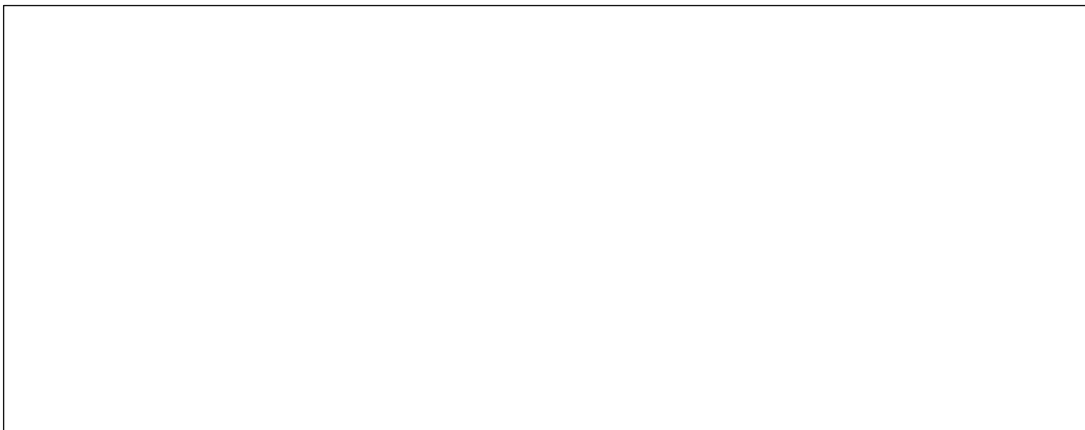
TS1 - Set high expectations which inspire, motivate and challenge pupils:

TS2 - Promote good progress and outcomes by pupils:

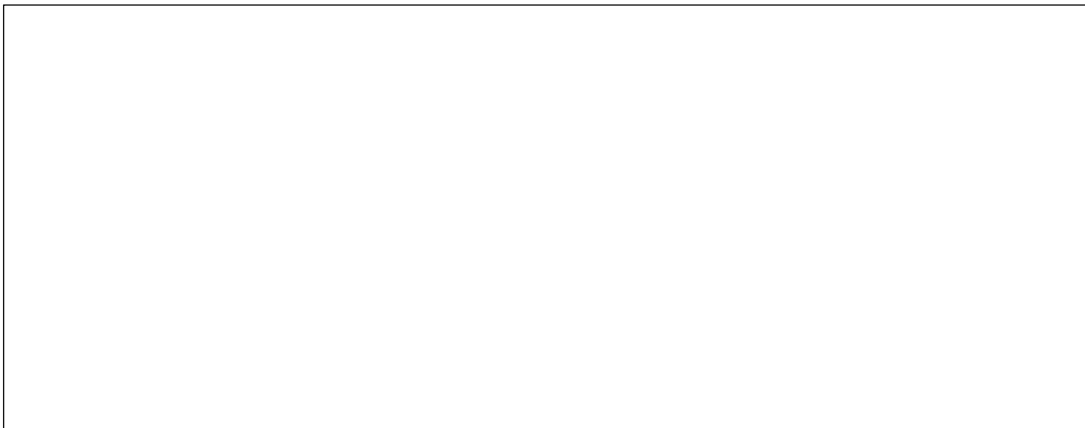
TS3 - Demonstrate good subject and curriculum knowledge:



TS4 - Plan and teach well-structured lessons:



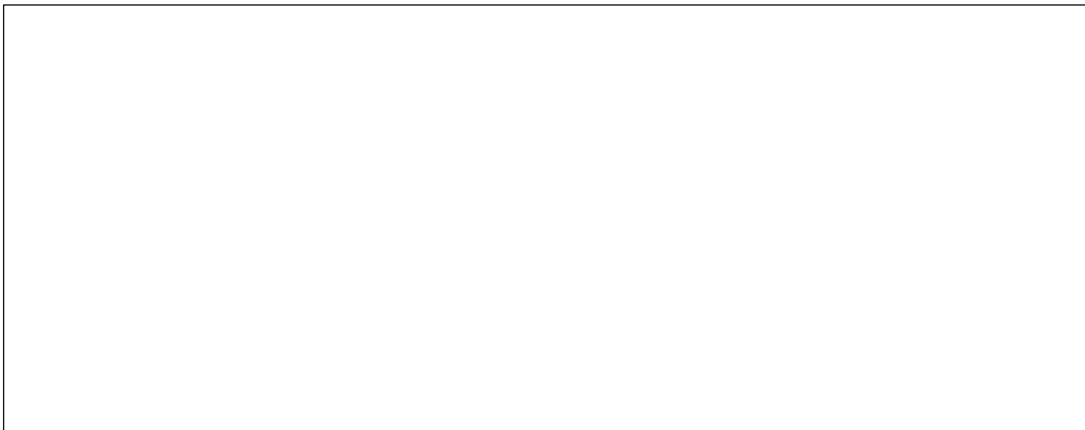
TS5 - Adapt teaching to respond to the strengths and needs of all pupils:



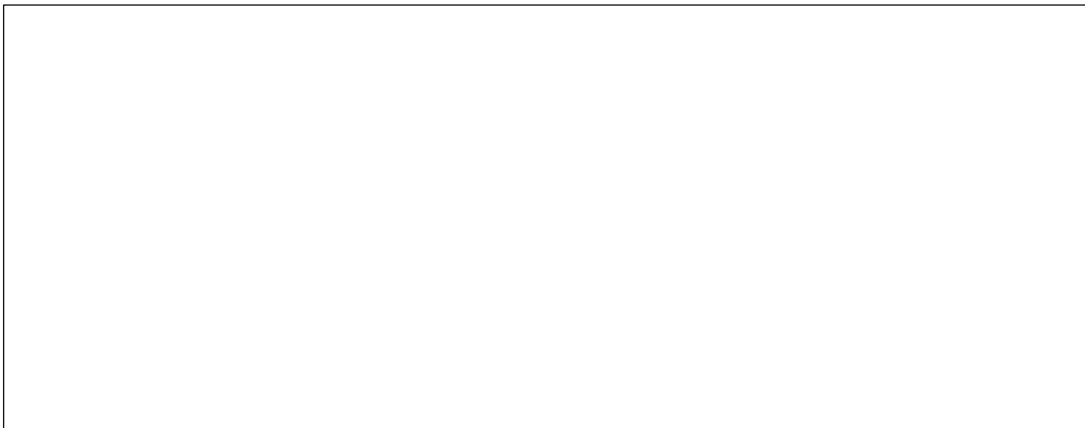
TS6 - Make accurate and productive use of assessment:

A large, empty rectangular box with a thin black border, intended for the user to provide a response to the task statement above it.

TS7 - Manage behaviour effectively to ensure a good and safe learning environment:

A large, empty rectangular box with a thin black border, intended for the user to provide a response to the task statement above it.

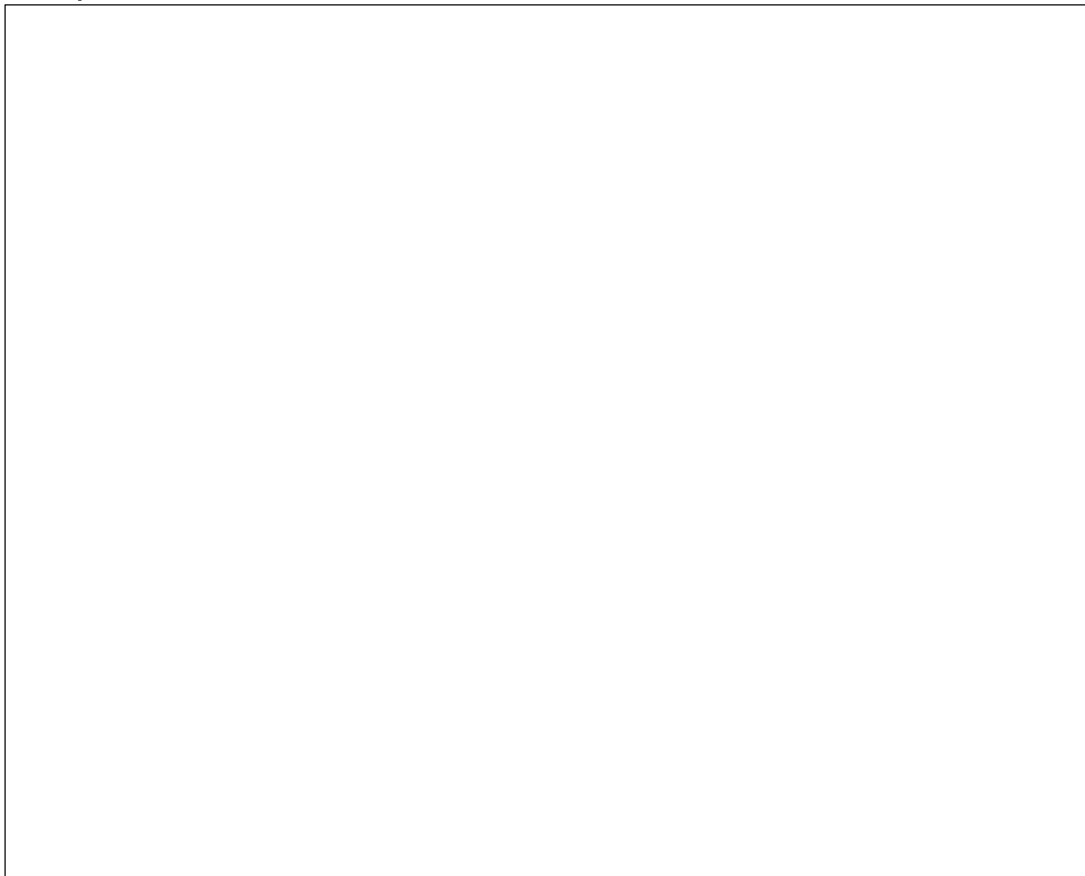
TS8 - Fulfil wider professional responsibilities:

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Personal and professional conduct:



5. Briefly describe any areas for development. Even if this is the ECT's final assessment during induction and they have successfully demonstrated having met the Teachers' Standards, it can still be useful for the ECT's continued development to complete this section.



6. If the ECT is not on track to successfully complete induction, has a support plan been put in place?

- Yes (If yes, please attach the support plan)
- Not yet
- Not applicable

7. If the ECT is not on track to successfully complete induction, is an extension to the induction period required?

- Yes*
- Not yet
- Not applicable

*If yes, please include details of the length of extension being recommended:

8. If the ECT is due to continue with induction, is the ECT expected to remain at this school for the duration of the next assessment period?

- Yes
- No*

*If 'No', and the ECT is due to complete induction at another establishment, please provide the leaving date (if known), and details of the establishment where the ECT will continue induction:

Teacher comments

9. Has the ECT discussed this report with the induction tutor and/or headteacher?

Yes

No*

10. ECT's comments on this report and/or their performance in the assessment period:

11. ECT's confirm that they have continued to access a programme of support based on the Early Career Framework and received all of their statutory entitlements?

Yes

No*

*If no, please explain why an ECF-based induction has not been accessed, or what statutory entitlements have not been met:

Signatures

Induction tutor:

(This progress review was completed by) Name:

Date:

Headteacher

Name:

Date:

Early Career Teacher

Name:

Date:

This completed assessment form should be sent to the appropriate body at ects@york.gov.uk within 10 working days of the relevant assessment meeting, with copies retained by the ECT and the school.

Guidance for early career teachers' induction is available via [GOV.UK](https://www.gov.uk) and www.york.gov.uk/ECT.

GDPR statement on data collection

As documented in statutory guidance, Appropriate Bodies are responsible for the collection, retention and storage of data. Appropriate Bodies are responsible for submitting relevant data to the Teaching Regulation Agency (TRA) via the Database of Qualified Teachers (DQT).

This form is based on DfE templates in the Guidance for Appropriate Bodies.