



Traffic Management  
West Offices, Station Rise  
York YO1 6GA  
Tel: 01904 551550

E-mail:  
[highway.regulation@york.gov.uk](mailto:highway.regulation@york.gov.uk)

## APPLICATION FOR BROWN TOURISM SIGNS

**Please Note:** You must have permission before any signs are placed on any part of the highway in York.

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**1 Name and Address of Applicant:**

Postcode:

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**2 Contact Details:**

Email:

Phone:

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**3 Proposed site locations:**

Please provide a plan and a written location list on a separate sheet of paper.

**Do you have any existing signs on the public highway?**

**YES/NO**

(delete as applicable)

Please give details:

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**State Exact Lettering of Proposed Signs:**

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**Do you meet the criteria?** (see signing policy document)

**YES/NO**

(delete as applicable)

If you answered 'no' please state special reasons for application

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**Application Fee:** (This charge is not subject to VAT)

You will receive an invoice for the relevant charges after we receive your application. The amount will depend on the number of signs you have requested:

1 sign £387

2 signs £645

Charge for each additional sign (over two) £129

Additional charge for signs requested on trunk road network £966

This administration fee is non-refundable and covers site visits and officer time to process your application. Should signs be authorised there will be additional charges for the provision and erection of signage to be met in full by the applicant.

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**DECLARATION**

I confirm that to my best knowledge and belief, the information given above is correct and accurate, and as such will be used by the City of York Council in conditioning any permission they issue, and that it will be my/our responsibility to make any scheme amendments required by the Council's officers based on later inspections which shows the above information to be incorrect.

**Signature of Applicant:**

**Name (please print):**

**Date:**

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