

From: Douglas, Ann-Marie <ann-marie.douglas@york.gov.uk>
Sent: 04 July 2022 10:08
To: Clow, Kirstin; Jones, Michael; Japes, Vicky; Carter, Tracey
Cc: Goodall, Gail; Bartle, Laura; Ferris, Neil
Subject: RE: Gypsy and Traveller

Kirstin I am just in a meeting about Refugees, due to finish at 11.15 though will come out of the meeting if everyone else can make 10am?

Let me know

*Kind regards
Ann-Marie*

Ann-Marie Douglas | Temporary Accommodation Manager
**Directorate of Place
Housing Services**
t: 01904 554122 | e: ann-marie.douglas@york.gov.uk

City of York Council | Housing Services
West Offices | Station Rise | York | YO1 6GA
www.york.gov.uk | facebook.com/cityofyork | [@CityofYork](https://twitter.com/CityofYork)



Making history, building communities.



From: Clow, Kirstin <Kirstin.Clow@york.gov.uk>
Sent: 04 July 2022 09:35
To: Douglas, Ann-Marie <ann-marie.douglas@york.gov.uk>; Jones, Michael <Michael.Jones@york.gov.uk>; Japes, Vicky <Vicky.Japes@york.gov.uk>; Carter, Tracey <Tracey.Carter@york.gov.uk>
Cc: Goodall, Gail <Gail.Goodall@york.gov.uk>; Bartle, Laura <Laura.Bartle@york.gov.uk>; Ferris, Neil <Neil.Ferris@york.gov.uk>
Subject: RE: Gypsy and Traveller

Thank you. That is amazing.

I can send through revised policy wording for you to see and we can add in some explanatory text about how we would achieve this. We need a further 5 pitches longer term to 2033 after the 10 are delivered but we are also thinking about how to achieve that..

If anyone is free at 10am Gail, Laura and I are meeting to discuss the policy options. I'd welcome input from anyone in the housing team who wished to join us at such short notice.

Kind regards
Kirstin

Kirstin Clow | Interim Head of Strategic Planning Policy
e: kirstin.clow@york.gov.uk

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Directorate of Place|West Offices |Station Rise |York YO1 6GA
www.york.gov.uk | facebook.com/cityofyork | [@CityofYork](https://twitter.com/CityofYork)

From: Douglas, Ann-Marie <ann-marie.douglas@york.gov.uk>
Sent: 04 July 2022 09:30
To: Clow, Kirstin <Kirstin.Clow@york.gov.uk>; Jones, Michael <Michael.Jones@york.gov.uk>; Japes, Vicky <Vicky.Japes@york.gov.uk>; Carter, Tracey <Tracey.Carter@york.gov.uk>
Cc: Goodall, Gail <Gail.Goodall@york.gov.uk>; Bartle, Laura <Laura.Bartle@york.gov.uk>; Ferris, Neil <Neil.Ferris@york.gov.uk>
Subject: RE: Gypsy and Traveller

Morning Kirstin

We might be pushing it to accommodate 10 but I think it might be possible if we reconfigured at least part of the site and there is a lot of bunding surrounding the site which we may be able to remove. It would be a very good time to upgrade/rebuild some of the current wash houses on that site which are very old (nearly 50 years) if we could do that at the same time (a big ask I know) . It would need to be done in parts so that we can move people once some new pitches are built so that we can rebuild/ upgrade others.

I think 5 years to do all of that is a challenge but clearly this is something we will have to do.

The government current guidelines around size of sites is for 12 to 15 pitches and Clifton already has 23 pitches so we would need I think to split the site as that would total 33 pitches and to be honest would make it very difficult to manage.

We may need to look at how we manage the sites too within this increase of pitches.

Hope that helps

Kind regards
Ann-Marie

Ann-Marie Douglas | Temporary Accommodation Manager
**Directorate of Place
Housing Services**
t: 01904 554122 | e: ann-marie.douglas@york.gov.uk

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West Offices | Station Rise | York | YO1 6GA
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From: Clow, Kirstin <Kirstin.Clow@york.gov.uk>

Sent: 04 July 2022 08:58

To: Jones, Michael <Michael.Jones@york.gov.uk>; Douglas, Ann-Marie <ann-marie.douglas@york.gov.uk>; Japes, Vicky <Vicky.Japes@york.gov.uk>; Carter, Tracey <Tracey.Carter@york.gov.uk>

Cc: Goodall, Gail <Gail.Goodall@york.gov.uk>; Bartle, Laura <Laura.Bartle@york.gov.uk>; Ferris, Neil <Neil.Ferris@york.gov.uk>

Subject: RE: Gypsy and Traveller

Importance: High

All

We've had the final updated GTAA (I'll send separately) and it advises we need 10 new pitches over the next five years.

We need to submit our responses to the Plan Inspectors tomorrow so my questions is rather urgent and I apologise for the timescales. The report arrived Friday afternoon and we needed to review it.

Can Clifton be extended to allow for **10 new pitches** over the next five years?

Kind regards
Kirstin

Kirstin Clow | Interim Head of Strategic Planning Policy
e: kirstin.clow@york.gov.uk

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Directorate of Place|West Offices |Station Rise |York YO1 6GA
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From: Jones, Michael <Michael.Jones@york.gov.uk>

Sent: 13 May 2022 10:51

To: Clow, Kirstin <Kirstin.Clow@york.gov.uk>; Douglas, Ann-Marie <ann-marie.douglas@york.gov.uk>; Japes, Vicky <Vicky.Japes@york.gov.uk>; Carter, Tracey <Tracey.Carter@york.gov.uk>

Cc: Goodall, Gail <Gail.Goodall@york.gov.uk>; Bartle, Laura <Laura.Bartle@york.gov.uk>; Richard Wood <richard.wood@richardwoodassociates.co.uk>; Ferris, Neil <Neil.Ferris@york.gov.uk>

Subject: RE: Gypsy and Traveller

- Our plan says we will provide another 3 pitches on our existing sites. **If we need 5 pitches rather than 3 on existing sites can we fit 2 more pitches on any of the sites or split across the sites?**

Yes we can. For example, on the site in Clifton we have over 2500 sq m of land which is undeveloped. With some re-configuration of some of the existing pitches we could physically accommodate five additional pitches on the site.

- This could be done either via increased densification or an extension to the sites.

As above it would be increased densification, we wouldn't need to purchase additional land or extend the boundaries of the site.

- Would the site license allow us to do this?

This is where I am not an expert and colleagues in that part of housing are on leave today but could hopefully confirm first thing on Monday morning. There is guidance on how many pitches should be on each site. If we were to exceed this there has been some conversation about the potential of splitting the existing Clifton site into two with their own access points, open space, and facilities. Physically we believe this could be accommodated on site.

In respect of your query about S106 money. We have written a job description for a Gypsy and Traveller Accommodation Officer. This is going through the usual HR processes so that the post can be added to the establishment. The role will sit within the Housing Delivery Programme team to benefit from the development expertise that sits within that team. The role will be funded from S106 monies. The role will project manage the delivery of additional pitches on existing sites, liaise with developers regarding delivery on strategic housing sites, and bring forward other development options to meet the need identified in the local plan. This will include land identification, stakeholder engagement, design and planning process, procurement and delivery on site. We anticipate having someone in this role before the end of the year.

I hope that helps.

Regards,
Michael

From: Clow, Kirstin <Kirstin.Clow@york.gov.uk>

Sent: 13 May 2022 09:47

To: Douglas, Ann-Marie <ann-marie.douglas@york.gov.uk>; Jones, Michael <Michael.Jones@york.gov.uk>; Japes, Vicky <Vicky.Japes@york.gov.uk>; Carter, Tracey <Tracey.Carter@york.gov.uk>

Cc: Goodall, Gail <Gail.Goodall@york.gov.uk>; Bartle, Laura <Laura.Bartle@york.gov.uk>; Richard Wood <richard.wood@richardwoodassociates.co.uk>; Ferris, Neil <Neil.Ferris@york.gov.uk>

Subject: Gypsy and Traveller

Importance: High

Hi all,

We have a hearing session on Monday for the Local Plan about our spatial strategy. We think one of the issues that will come up relates to Gypsy and Traveller provision and our strategic sites.

Our Counsel have asked us to find out the following for our Gypsy and Traveller sites. Are you able to provide a response to the following today? Apologies for the short notice but we're working to a tight deadline and this issue has just come up today in discussions.

Are you able to give me a view on the following questions?

- Our plan says we will provide another 3 pitches on our existing sites. **If** we need 5 pitches rather than 3 on existing sites can we fit 2 more pitches on any of the sites or split across the sites?
- This could be done either via increased densification or an extension to the sites.
- Would the site license allow us to do this?

Any questions, please let know. I've also copied in Laura, Gail and Richard Wood who are all also working on this issue.

Kind regards
Kirstin

Kirstin Clow | Interim Head of Strategic Planning Policy
e: kirstin.clow@york.gov.uk

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