



SIXTH FORM ADMISSIONS POLICY FOR ENTRY SEPTEMBER 2025

Person Responsible:	NPCAT Admissions Authority (Operational - delegated to LGB)
Reviewed by:	NPCAT Admissions Authority
Last Review:	February 2024
Next Review:	February 2025
Approved by:	NPCAT Admissions Authority
Date:	February 2024



ALL SAINTS RC SCHOOL

'Jesus said, Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these'. (Matthew 19.14)

1. Principles of the Policy

All Saints RC School was founded by the Catholic Church to provide education for baptised Catholic children. The school is a member of the Nicholas Postgate Catholic Academy Trust as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ.

2. Aims

This policy establishes the principles by which students will be admitted into the school Sixth Form in the event there are more applicants than places. All students are required to apply for a place in the Sixth Form

3. Definitions

Looked after Child

A 'looked after child' has the same meaning as in section 22(1) of the Children Act 1989, and means any child who is (a) in the care of a local authority or (b) being provided with accommodation by them in the exercise of their social services functions (e.g. children with foster parents) at the time of making application to the school.

A 'previously looked after child' is a child who was looked after, but ceased to be so because he or she was adopted, or became subject to a child arrangements order, or special guardianship order. Included in this definition are those children who appear (to the governing body) to have been in state care outside of England and who ceased to be in state care as a result of being adopted.

Catholic

'Catholic' means a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church. For the purposes of this policy, it includes a looked after child living with a family where at least one of the parents is Catholic.

For a child to be treated as Catholic, evidence of baptism or reception into the Church will be required. Those who have difficulty obtaining written evidence of baptism should contact their Parish Priest who, after consulting with the Diocese, will decide how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the laws of the Church.

Catechumen

A Catechumen is a member of the catechumenate of the Catholic Church; they are under instruction to become a member of the Catholic Church. A certificate of reception into the order of catechumens will normally evidence this.



ALL SAINTS RC SCHOOL



Brother and Sister (Sibling)

Brother or sister includes half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit, at the same address as that sibling and is in attendance at the same school on the date of admission.

Eligible Parents

Eligible parents are defined as staff employed at All Saints for two or more years or potential staff who will meet a skills shortage.

Churches Together in England See

http://www.cte.org.uk/Groups/234772/Home/Contacts/Member_Churches_list/Member_Churches_list.aspx

Applicants seeking admission under criterion 8 will be required to produce a baptismal certificate or a letter confirming their baptism.

Parent

A person with recognised parental responsibility

UK Armed Services

At the time of the application, current serving member of the British Army, Royal Air Force or Royal Navy.

4. Implementation

The Trust Board of NPCAT is the Admissions Authority and is responsible for determining the school's admissions policy. The Published Admission Number for students entering sixth form in Year 12 is 250.

Offers of places beyond 250 will be made using best efforts to predict the proportion of applicants that will meet entry requirements.

Once offers of places are made, they will not be withdrawn unless applications are proved to be fraudulent.

Should places remain open at a time after entry requirements are met or not met, additional offers will be made according to the ranking on the waiting list until all places have been taken.



ALL SAINTS RC SCHOOL



5. Admission to the Sixth Form

1. Admission to the Sixth Form will be from:
 - a) Students in Year 11 at All Saints RC School
 - b) Students from outside of All Saints RC School
2. Students on roll at All Saints RC School are required to apply for a place in the Sixth Form via the specified All Saints RC School Sixth Form application process, as are students from other schools. Details of the application process for Sixth Form entry can be found on the school website.
3. The entry requirements for admission to the Sixth Form shall be the same for students on roll in Year 11 at the school and external applicants.
4. Whenever there are more applications than places available, priority will always be given to Catholic applicants in accordance with the Oversubscription criteria listed below.
5. An applicant will be made a conditional offer. This means that they will be offered a place in the Sixth Form on the basis that they meet the entry requirements (see 6. and entry requirements on the website). Additionally, all courses are subject to timetabling constraints.
6. All applications are subject to approval by the Sixth Form team. Should a subject applied for not have been studied previously at GCSE entry will be at the discretion of the Sixth Form team in negotiation with the department and under the criteria they determine e.g. evidence in the form of a portfolio or prior attainment. Access to new subjects (not necessarily available at GCSE) is dependent on the applicants' GCSE profile and on condition that no more than two new subjects are studied. Where the School has made the offer of a place in the Sixth Form based on a fraudulent or intentionally misleading application, which has effectively denied a place in the Sixth Form to a student with a stronger claim, the offer of a place will be withdrawn.
7. Students will be enrolled into the Sixth Form prior to the start of the Autumn Term in each school year although there may be some occasions when students transfer during the academic year.
8. Extra students can sometimes be accommodated over the admission number if the student's chosen courses are not full.
9. The admission of pupils with a statement of Special Educational Needs or an Education, Health and Care Plan is dealt with by a completely separate procedure. Children with a Statement of Special Educational Needs or Education, Health and Care Plan that names the school must be admitted. Where this takes place before the allocation of places under these arrangements this will reduce the number of places available to other children.



ALL SAINTS RC SCHOOL



6. Entry Requirements

Entry onto Sixth Form courses includes students achieving a minimum of 5 GCSE's at Grade 4 or above including Grade 4 in English Language or English Literature and Mathematics.

In addition to the above entry requirements students must meet the specific subject entry requirements for access onto the courses they have chosen. Details of these entry requirements can be found on the school website.

Students that do not meet entry requirements may have individual meetings to determine the most suitable pathway.

Entry requirements for Sixth Form are reviewed at the end of every academic year.

7. Oversubscription Criteria

Where there are more applications for admission than the number of places available in any year group, places will be offered according to the following order of priority:

1. Catholic looked after and previously looked after children.
2. Catholic children of members of school staff who have been employed at the school for two or more years at the time at which the application for admission to the school was made.
3. Catholic children who were enrolled at a NPCAT Secondary School at the conclusion of their Year 11.
4. Other Catholic children.
5. Other 'children looked after' and other children previously 'looked after' but ceased to be so because they became adopted, or became subject to a residence or special guardianship order immediately following having been looked after.
6. Other children who were enrolled at a NPCAT Secondary School at the conclusion of their Year 11.
7. Catechumens.
8. Children with a brother, sister or eligible parent at the school at the time of proposed enrolment.
9. Children who are baptised or dedicated members of other Christian Churches as recognised by Churches Together in England (see definitions)
10. Children with one or more parents that are in the UK Armed Services (see definitions)
11. All other applicants

8. Late Applications

Any applications received after the closing date will be accepted but considered only after those received by the closing date. Late applications will be considered up to the end of the September in the Autumn Term. Option blocks are determined after the application deadline has passed. Consequently, for late applications, some subject options may not be available. Any offers or conditional offers may be subject to the size or projected size of classes.



ALL SAINTS RC SCHOOL



9. Tie-break Criteria

Where the offer of places to applicants in any of the categories would lead to over-subscription within that category, those with the shortest driving route from their home to school. Distance will be measured by the shortest driving route from the front door of the child's home address to the main entrance of the school, using commercial mapping software (Google Maps), with those living closer to the school receiving the higher priority.

10. Waiting Lists

In the case of oversubscription, student applications will be held on a waiting list. The school's waiting list will be ranked in line with the oversubscription and tie breaking criteria listed in this policy. The waiting list will be reordered everytime a late application is received.

11. Admissions Appeals

Unsuccessful applicants have a statutory right to appeal against the decision not to offer a place. The timetable for admissions appeals can be found on the school website. Compliance with the School Admission Appeals Code 2022 is the responsibility of the Admissions Authority. Appeals should be made to the Governing Body of All Saints RC School as part of their delegated responsibility.

When Governors consider admissions appeals they will pay regards to any student who has exceptional social or medical needs which makes the preferred school the most suitable school for the student. All Saints RC School may consult with medical or other educational professionals for a further opinion as to whether the student should be allocated a place at the preferred school due to a particular medical condition or social need.

Should Governors not uphold an appeal based on the above paragraph then the appeal will be heard by an independent panel as per the school admissions appeal code.



ALL SAINTS RC SCHOOL



12. Monitoring, Evaluation and Review

The NPCAT Admissions Authority will review this policy every year and assess its effectiveness and implementation

13. Availability

This policy, and its advisory Notes for Guidance, will be included in the Staff handbook. Copies will also be available, if required, from the Head Teacher's Secretary and the school website.

